**FACTOM**

**COMMUNITY**

**Guide Removal Process**

**DOC XXX**

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| VERSION | DATE | CHANGED BY | CHANGES |
| 0.1 | 10/11/2018 | David Chapman | Initial Draft |
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# Introduction

* 1. This document provides the procedure to remove a Factom Protocol Guide (“Guide,” and collectively, “Guides”) from their position with the Factom Protocol. It is created to supplement and facilitate the removal of Guides as set forth in the [Factom Governance Doc 001](https://drive.google.com/open?id=1RVaVR7lvfGgOBMG-7oca9TtpnR7qaEfr6XJVaZJwd3M) section 2.1. All capitalized terms used herein and not otherwise defined in this document shall have the meanings ascribed to them in the Factom Governance Doc 001.
  2. The procedure described in this document is intended for removal of a Guide for any reason 10% of Standing Parties deem worthy of initiating the process including but not limited to violations of Section 2.1 of the Factom Governance Doc.
  3. A Guide shall not be removed under this document unless the procedure set forth herein is strictly followed.
  4. The Guide subject to the removal process is hereinafter referred to as the “Subject Guide”.

# Initiation of Removal Motion

* 1. The removal process shall be commenced by a Standing Party representing at least 10% of the Standing Parties by making a motion through a “Timed Thread” set as a “Major Discussion”, named “REMOVAL: [Subject Guide’s Name],” in the Governance Discussion forum at the Factom community forum (the “Removal Thread”).
     1. The Removal Thread shall be accessible only by all Standing Parties.
     2. The Timed Thread will have a poll with the subject, “Should [Subject Guide] be Removed as a Guide?” and the options of Yes and No. Votes will set to not be public. The poll will not begin until the end of the Timed Thread.
     3. The initiator shall provide a link to this document, the names of the other 10%+ Standing Parties supporting the removal motion, the rationale behind the removal, and any supporting evidence in the first post of the thread.
     4. The Subject Guide may refute the evidence if so desired within the thread.
     5. At any point after the ability make make motions within the Timed Discussion thread initiates, any Standing Party may make a motion to end the discussion early. If there is a second of the motion, a vote will be held by the Timed Discussion system. If a majority of the Standing Parties vote to end the discussion, then the motion to remove the Subject Guide does not pass and the case is closed.
     6. If the discussion continues until the end of the “Major Discussion” period, the Timed Discussion system will initiate the poll. If 51% of the Standing Parties vote yes, the motion carries and the Guide is removed. If less than 51% vote yes, the motion fails and the Guide maintains their position.
  2. If the removal motion passes:
     1. The Subject Guide will immediately have their Guide role and access removed on all Factom protocol mediums.
     2. An announcement with explanatory language agreed to by the remaining Guides will be posted on Discord, Reddit, and the Factomize forum.
     3. The process of electing a new Guide will begin.